

United States Government

Department of Energy
Oak Ridge Operations Office

memorandum

DATE: March 15, 1999

REPLY TO

ATTN OF: AD-442:Kent

SUBJECT: **VACANCY IN THE TECHNICAL OVERSIGHT AND IMPLEMENTATION DIVISION,
OFFICE OF ASSISTANT MANAGER FOR ASSETS UTILIZATION**

TO: All ORO Employees

The Office of Assistant Manager for Assets Utilization has a vacancy for a General Engineer/General Physical Scientist, GS-801/1301-13, in the Technical Oversight and Implementation Division.

The incumbent of this position will be responsible for oversight and implementation (i.e., planning, analysis, engineering, design, and construction) of projects associated with carrying out the mission of the Oak Ridge Operations Reindustrialization Program. Specific duties include managing assigned projects from initiation through completion of construction; assuring avoidance or resolution of design/construction discrepancies; assuring that authorization for beginning and ceasing work is consistent with policies and is properly coordinated; coordinating and conducting engineering reviews; managing inspection of construction activities; and, in concert with reindustrialization account executives, overseeing planning and coordination of turnover of completed work for leasing or operations.

Oak Ridge Operations staff who are interested in this position are encouraged to register for consideration in the Personnel and Management Analysis Branch Voluntary Solicitation database at <http://www.oro.doe.gov/pmab/>. (Note: This web site is under revision to include changes/deletions resulting from recent reorganizations. In the interim, applicants interested in this position should submit appropriate information for consideration under the organization titled Office of Reindustrialization in the database.)

First consideration will be given to employees who are currently at the GS-13 level or those who have previously held that grade, and who have registered in the Voluntary Solicitation database by close of business **March 19, 1999**. Employees must meet qualifications criteria for the GS-801, Engineering Series or GS-1301, General Physical Science Series, in order to receive consideration. A working knowledge of DOE policies and procedures related to project/program management including related environmental, safety, and health regulations; estimating; procurement and contracting; budgeting; finance; and accounting is desired.

If additional information about the position is desired, applicants may contact J. T. Howell at 574-3981 or Melanie Kent at 576-0673. Questions regarding the Voluntary Solicitation database should be directed to Melanie Kent.

Lois Jago, Chief
Personnel and Management
Analysis Branch